

State Project No. H.007811.3
Contract For Right of Way Acquisition For Comite River Diversion Canal Project A
East Baton Rouge Parish
Questions & Answers

Q1. Does LADOTD require separate SF 23-116 forms from each sub consultant, or would you prefer one master SF 23-116 from the Prime with all sub consultant material included?

A1. One master SF 23-116.

Q2. According to the RFP under submittal requirements "Names of the Consultant/Team listed on the SF-23-116 must precisely match the name(s) filed with the Louisiana Secretary of State Corporation Division and the Louisiana State Board of Registration for Professional Engineers and Land Survey" are these specifically just the company names or is it for individual names and company names being submitted on the RFP?

A2. Company names.

Q3. Please define "UR Parcel Packages to ARBC for disposal.

A3. A UR parcel, or an uneconomic remainder parcel, should be sent to ARBC with the following documents (Copy of the deed of acquisition, copy of the recordation certificate, copy of the appraisal report, copy of the review sheet, copy of the right of way map sheet for that particular parcel, and a copy of the voucher for payment).

Q4. Does the LADOTD have the latest version of the SF 23-116 available in a Word document?

A4. The document posted on the website is a Word document that is in a PDF format.

Q5. Can you please provide the above form in an editable format?

A5. No we cannot.

Q6. Does the DOTD have a projected start date for the project?

A6. No we do not.

Q7. Have the number of relocations been determined?

A7. No, they have not been determined.

Q8. Is the new SF 23-116 available in word by any chance?

A8. Please see the answer to Question #4. It is not in a Word format that may be filled out online.

Q9. The RFQ states that the submittal shall be on Standard Form 23-116 (SF 23-116)..., revised January 2003. However, the last page states: NOTE: SF 23-116 has been revised as of September 13, 2011. Any firm which submits outdated SF

- 23-116 as part of its proposal shall be deemed unresponsive. Please clarify which revision is acceptable?
- A9. September 13, 2011, as posted on the Website.
- Q10. The first page indicates that questions shall be submitted to you by 10-4-11, which is the due date for the submittal. Please clarify.
- A10. All questions will be answered as soon as possible. 10/04/2011 is the deadline for both the questions and submittal.
- Q11. The addendum changed “USACE” to “Public Agencies”. However, the evaluation criteria still states: Proposers experience relative to similar projects working with USACE. Please clarify.
- A11. USACE or Public Agencies. Experience with either one is acceptable.
- Q12. The Submittal Requirements section indicates that the RFQ should reference H.007811.3. Please clarify.
- A12. H.007811.3 is the project number.
- Q13. Still cannot locate the DOTD 23-116 Form?? SPN: H.007811.
- A13. It is labeled and can be found on the Consultant Contract Services website in a PDF format.
- Q14. Is it the intention of the DOTD to evaluate the entire project team, or are we only to submit the management team (minimum personnel) indicated in the RFQ?
- A14. Any Sub-Consultant to be used, including Disadvantaged Business Enterprises (DBE), in performance of this Contract, must also submit a SF 23-116, which is completely filled out and contains all information pertinent to the work to be performed.” This answer can be found in the Submittal Requirements Section, second paragraph of the RFQ.
- Q15. How does the DOTD intend to ensure all recipients receive adequate time to evaluate the response to questions given that the proposal and question submittal deadlines are simultaneous?
- A15. Please refer to Addendum #2 on the website for updated clarification.
- Q16. The final RFQ references title research reports and updates as a deliverable, yet the Q&A for the draft RFQ indicates title is excluded from the scope of services. Which is correct?
- A16. ARBC is supplying initial title abstracts, however, DOTD may, as needed, require updated title abstracts.